Simon Community (Midlands) Limited "A Company Limited by Guarantee" Directors' Report and Financial Statements

for the year ended 31 December 2014

# **Company information**

Directors	Tess Murphy Cormac Lally Mark Cooney Molly Buckley Linda Reidy Tom Keady P.O. Keenan	(Chairperson)
	George Lambden Peter Melinn Bernadette O'Mahony Mary Doyle	(Retired 19 December 2014)
	Leo Wright Brian Cowen	(Retired 22 October 2014) (Appointed 15 January 2014)
Secretary	Tony O'Riordan	
Company number	371956	
Charity number	CHY15508	
Registered office	Unit 15, Business Development Cen Ball Alley Lane Athlone Co. Westmeath	ıtre
Auditors	Baker Tilly Ryan Glennon Kellyville Centre Portlaoise Co. Laois	
Business address	P.O Box 27 Athlone Co. Westmeath	
Bankers	Bank of Ireland 31 Church Street Athlone Co. Westmeath	
	AIB 1 Custume Place Athlone Co.Westmeath	

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## Simon Community (Midlands) Limited "A Company Limited by Guarantee" Directors' report for the year ended 31 December 2014

The directors present their report and the financial statements for the year ended 31 December 2014.

#### Principal activity, business review and future developments

The principal activity of the company is to provide relief for people who are homeless in the local authority areas of Laois, Longford, Offaly & Westmeath.

Services provided by the company includes emergency accommodation, regional settlement services and housing with support. The main sources of the company's income, all of which are used to fund these services, include grants from agencies of the state, donations & fundraising and income from the operation of charity shops.

In 2011 the company received four properties from Laois County Council under the Capital Assistance Scheme. All of these properties are located in Portlaoise, and are now in use for the company's principal activity.

The directors have no plans to change significantly the activities and operations of the company in the foreseeable future.

#### **Results for the year**

The results for the year are set out in detail on page 6. The deficit for the year was  $\notin$  31,285 (2013 : deficit  $\notin$  123,145).

#### **Research and development**

The company does not engage in research and development.

#### Important events since the year end

No events occurred between the year end and the date of signing of the auditors report which would require adjustment or disclosure in the financial statements.

## Principal Risks and Uncertainties, including Going Concern

The directors have responsibility for, and are aware of, the risks associated with the operating activities of the company. One of the key risks for the company at present is it's ability to obtain sufficient funding from agencies of the state and other sources to maintain its activities and meet its outgoings. The continued difficult general economic conditions in existence in Ireland at present has the potential to negatively impact on the level of future funding raised to allow the company to remain in operational existence. The directors acknowledge that the company currently requires the continued support of its bankers and State Funding Agencies going forward to ensure it can meet its obligations as they fall due.

Key performance indicators which are focused on by the directors to monitor the same include the review of weekly cash at bank reports and monthly accounts.

After making due enquiries and considering the uncertainties above, together with the actions being taken by the company to address the uncertainties, such as active engagement with these agencies and the controlling of costs, the directors have a reasonable expectation that the company will have access to adequate resources to continue in operational existence for the foreseeable future.

## Simon Community (Midlands) Limited "A Company Limited by Guarantee" Directors' report for the year ended 31 December 2014

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The directors are, therefore, satisfied that it is appropriate to prepare the accounts on a going concern basis. The financial statements, therefore, do not include any adjustments that would result if the company was unable to continue as a going concern.

#### **Company Status**

Simon Community (Midlands) Limited is a company limited by guarantee and has charitable status (Charity No. CHY 15508). The liability of the members is limited to €1 per member.

#### Accounting records

The measures taken by the directors to secure compliance with the requirements of sections 281 to 285 of the Companies Act 2014 with regard to the keeping of accounting records are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise and the provision of adequate resources to the financial function. The accounting records of the company are maintained at Unit 15, Business Development Centre, Ball Alley Lane, Athlone, Co. Westmeath.

#### Auditors

In accordance with section 383(2) of the Companies Act, 2014, the auditors, Baker Tilly Ryan Glennon, will continue in office.

This report was approved by the Board on 28 October 2015 and signed on its behalf by

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Tess Murphy Director Molly Buckley Director

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#### Statement of Directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statements in accordance with Companies Act 2014 and Accounting Standards issued by the Financial Reporting Council, and promulgated by the Institute of Chartered Accountants in Ireland. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the profit or loss of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently

- make judgements and estimates that are reasonable and prudent

-state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and

-prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets liabilities, financial position and profit or loss of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and directors report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Tess Murphy Director Molly Buckley Director

Date: 28 October 2015

## Independent auditors' report to the members of Simon Community (Midlands) Limited

We have audited the financial statements of Simon Community (Midlands) Limited for the year ended 31 December 2014 which comprise the income and expenditure account, the balance sheet and the related notes. The relevant financial reporting framework that has been applied in their preparation is the Companies Act 2014 and Accounting Standards issued by the Financial Reporting Council, and promulgated by the Institute of Chartered Accountants in Ireland.

This report is made solely to the company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As explained more fully in the statement of directors' responsibilities the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view and otherwise comply with Companies Act 2014. Our responsibility is to audit and express an opinion on the financial statements in accordance with Irish law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors, including APB Ethical Standard - Provisions Available for Small Entities (Revised), in the circumstances set out in Note 2 to the financial statements.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements.

In addition, we read all the financial and non financial information in the Directors Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2014 and of its loss for the year then ended;

- have been properly prepared in accordance with the relevant financial reporting framework and, in particular, the requirements of the Companies Acts 2014.

## Independent auditors' report to the members of Simon Community (Midlands) Limited (continued)

## **Emphasis of matter - Going concern**

In forming our opinion on the financial statements, which is not modified, we have considered the adequacy of the disclosure made in Note 17 to the financial statements, and in the Directors Report, concerning the company's ability to continue as a going concern. The company incurred a net loss of ( $\notin$ 31,285) during the year ended 31 December 2014 and its net assets reduced to  $\notin$ 13,439 at that date. These conditions, along, with the other matters explained in Note 17 to the financial statements, indicate the existence of a material uncertainty which may cast significant doubt about the company's ability to continue as a going concern. The financial statements do not include the adjustments that would result if the company was unable to continue as a going concern.

## Matters on which we are required to report by the Companies Acts 2014

-We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

- In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited.

-The financial statements are in agreement with the accounting records.

-In our opinion the information given in the directors' report is consistent with the financial statements.

## Matters on which we are required to report by exception

We have nothing to report in respect of our obligation under the Companies Act 2014 to report to you if, in our opinion, the disclosures of directors' remuneration and transactions specified by sections 305 to 312 of the Act are not made.

Patrick Keegan for and on behalf of: Baker Tilly Ryan Glennon Chartered Accountants & Registered Auditors

Kellyville Centre Portlaoise Co. Laois

Date: 28 October 2015

## Income and expenditure account for the year ended 31 December 2014

#### **Continuing operations**

		2014	2013
	Notes	€	€
Income	3	1,377,986	1,263,240
Administrative expenses		(1,409,271)	(1,386,396)
Operating deficit	4	(31,285)	(123,156)
Other interest receivable and similar income			11
(Deficit) for the year		(31,285)	(123,145)

There are no recognised gains or losses other than the deficit for the above two financial periods.

The financial statements were approved by the board on 28 October 2015 and authorised for issue on 28 October 2015. The financial statements were signed on its behalf by

Tess Murphy Director Molly Buckley Director

## Balance sheet as at 31 December 2014

		20	014	2013	
	Notes	€	€	€	€
Fixed assets					
Tangible assets	8		1,414,182		1,452,893
Current assets					
Debtors	9	65,435		72,585	
Cash at bank and in hand		132,327		40,520	
		197,762		113,105	
Creditors: amounts falling					
due within one year	10	(233,995)		(126,056)	
Net current liabilities			(36,233)		(12,951)
Total assets less current					
liabilities			1,377,949		1,439,942
Deferred Income	11		(1,364,510)		(1,395,218)
Net assets			13,439		44,724
Reserves					
Income and expenditure account			13,439		44,724
Accumulated Funds	13		13,439		44,724

The financial statements were approved by the board on 28 October 2015 and authorised for issue on 28 October 2015. The financial statements were signed on its behalf by

Tess Murphy Director Molly Buckley Director

# Notes to the financial statements for the year ended 31st December 2014

#### 1. Accounting Policies

#### **1.1.** Accounting convention

The financial statements have been prepared on the going concern basis and in accordance with the historic cost convention. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and Accounting Standards issued by the Financial Reporting Council and promulgated by the Institute of Chartered Accountants in Ireland.

The company meets the size criteria for a small company set by the Companies Act, 2014 and, therefore, in accordance with exemption contained in FRS 1 (revised 1996) Cash Flow Statements, it has not prepared a cash flow statement.

#### 1.2. Income

Income of the company consists primarily of grants (primarily from government bodies), donations & fundraising income and income from charity shop sales. The company also has a number of properties which it manages and lets to its clients. Rental income from the same is recognised on a cash receipts basis.

Various groups of individuals, including members of the charity, raise funds privately for the charity by running events and collections. These funds are recognised as income when formally received by the treasurer and lodged to the charity bank account.

## **1.3.** Tangible fixed assets and depreciation

All tangible fixed assets are initially recorded at historic cost.

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Buildings	-	2% per annum
Fixtures, fittings		
and equipment	-	15% Straight Line

#### 1.4. Taxation

No provision for Corporation Tax is required as the company has an exemption from the Revenue Commissioners due to its charitable status.

#### 1.5. Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year, under a defined contribution scheme.

# Notes to the financial statements for the year ended 31st December 2014

## **1.6.** Government grants

Grants are recognised when there is reasonable assurance that the grant will be received and all attaching conditions have been complied with. Grants awarded to assist with capital expenditure are credited to deferred income and are released to the income & expenditure account on a straight line over the expected useful life of the related assets. Grants awarded to assist with revenue expenditure are released to the income & expenditure is incurred.

#### 2. Non audit services provided by Baker Tilly Ryan Glennon

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the relevant authorities and assist with the preparation of the financial statements.

#### 3. Income

The total income of the company for the year has been derived from its principal activity wholly undertaken in Ireland.

#### 4. Operating deficit

	2014	2013	
	€	€	
Operating deficit is stated after charging:			
Depreciation of tangible fixed assets	38,711	39,886	
Auditors' remuneration	1,900	1,800	

# Notes to the financial statements for the year ended 31st December 2014

## 5. Employees

Number of employees The average monthly numbers of employees (including the directors) during the year were:	2014	2013
Management and Administration	3	3
Shop Assistants	6	2
Fundraising	3	3
Emergency Housing Services	15	12
Nurses	3	3
Regional Settlement Services	3	5
	33	28
Employment costs	2014	2013
	€	€
Wages and salaries	999,517	971,286
Other pension costs	12,034	14,786
	1,011,551	986,072

The salary (including pension contributions) for the company CEO was €64,245 in the year ended 31 December 2014 (31 December 2013 : €66,273).

The company had no other employee earning more than €64,245 in the year ended 31 December 2014.

No emoluments were paid to directors during the year ended 31 December 2014 (31 December 2013 :  $\in$ Nil).

## 6. Taxation

No provision for Corporation Tax is required as the company has an exemption from the Revenue Commissioners due to its charitable status.

## 7. Pension costs

Pension costs amounted to €12,034 (2013 : €14,786).

## Notes to the financial statements for the year ended 31st December 2014

8.	Tangible fixed assets	buildings fi	Fixtures, ittings and equipment €	Total €
	Cost			
	At 1 January 2014	1,575,828	77,670	1,653,498
	At 31 December 2014	1,575,828	77,670	1,653,498
	Depreciation			
	At 1 January 2014	144,907	55,698	200,605
	Charge for the year	31,517	7,194	38,711
	At 31 December 2014	176,424	62,892	239,316
	Net book values			
	At 31 December 2014	1,399,404	14,778	1,414,182
	At 31 December 2013	1,430,921	21,972	1,452,893

There were no assets held under finance leases included in the tangible fixed assets at 31 December 2014 or 31 December 2013.

In respect of prior year	freehold	Fixtures, fittings and equipment	Total
Cost	€	€	€
Cost or valuation			
At 1 January 2013	1,575,828	73,358	1,649,186
Additions	-	4,312	4,312
At 31 December 2013	1,575,828	77,670	1,653,498
Depreciation			
At 1 January 2013	113,390	47,329	160,719
Charge for the year	31,517	8,369	39,886
At 31 December 2013	144,907	55,698	200,605
Net book values			
At 31 December 2013	1,430,921	21,972	1,452,893
At 31 December 2012	1,462,438	26,029	1,488,467

# Notes to the financial statements for the year ended 31st December 2014

9.	Debtors	2014 €	2013 €
	Accrued income	54,257	61,688
	Prepayments	11,178	10,897
		65,435	72,585
10.	Creditors: amounts falling due within one year	2014 €	2013 €
	Bank overdraft	50,550	45,818
	Trade creditors	36,061	41,479
	PAYE/PRSI payable	64,674	24,274
	Loan from affiliated community	60,000	-
	Accruals	22,710	14,485
		233,995	126,056

The company's solicitor has given a letter of undertaking, acceptable to the Bank to hold the title deeds to Athlone property in trust for and to the order of the Bank pending sale and forward proceeds of same thereafter. The bank also holds an assignment of deposits held.

Laois County Council hold a charge over five properties in Portlaoise totalling €734,834.

11.	Deferred Income	2014	2013
	Covernment grants	€	€
	Government grants		
	At 1st January	1,395,218	1,425,926
	Released in year	(30,708)	(30,708)
	At 31st December	1,364,510	1,395,218

The Grants are paid by the government to the relevant housing authority under the Capital Assistance Scheme. The housing authority then lends this money in the form of a 30 year annuity mortgage loan to the approved housing body towards the approved costs it incurs in providing the dwellings. The terms of the Scheme provide that repayments and interest charges due from the approved housing body may be fully waived, provided that the approved housing body continues to comply with the terms and conditions of the Scheme and the mortgage deed contract signed with the local authority.

# Notes to the financial statements for the year ended 31st December 2014

## 12. Share Capital.

This company is limited by guarantee and has no share capital. The liability of each member in the event of the Company being wound up is  $\in 1$ .

13.	Reconciliation of movements in accumulated funds	2014	2013
		€	€
	(Deficit) for the year	(31,285)	(123,145)
	Opening accumulated funds	44,724	167,869
	Closing accumulated funds	13,439	44,724
	In respect of prior year	2013	2012
		€	€
	(Deficit) for the year	(123,145)	(139,196)
	Opening accumulated funds	167,869	307,065
	Closing accumulated funds	44,724	167,869

### 14. Capital commitments

There were no capital committments at 31 December 2014.

#### **15.** Related party transactions

There were no related party transactions in 2014 or in 2013.

#### 16. Post balance sheet events

No events occurred between the year end and the date of signing of the auditors report which would require adjustment or disclosure in the financial statements.

# Notes to the financial statements for the year ended 31st December 2014

## 17. Going concern

During the year ended 31 December 2014 the company incurred a deficit of (€31,285) (Year ended 31 December 2013 : €123,145 (deficit)).

One of the key risks for the company is it's ability to obtain sufficient funding from agencies of the state and other sources to maintain its activities and meet its outgoings. The continued difficult general economic conditions in existence in Ireland at present has the potential to negatively impact on the level of future funding raised to allow the company to remain in operational existence. The directors acknowledge that the company currently requires the continued support of its bankers and State Funding Agencies going forward to ensure it can meet its obligations as they fall due.

After making due enquiries and considering the uncertainties above, together with the actions being taken by the company to address the uncertainties, such as active engagement with these agencies and the controlling of costs, the directors have a reasonable expectation that the company will have access to adequate resources to continue in operational existence for the foreseeable future.

The directors are, therefore, satisfied that it is appropriate to prepare the accounts on a going concern basis. The financial statements, therefore, do not include any adjustments that would result if the company was unable to continue as a going concern.

## 18. Approval of financial statements

The financial statements were approved by the Board on 28 October 2015 and signed on its behalf by

Tess Murphy Director Molly Buckley Director

The following pages do not form part of the statutory accounts.

# Detailed income and expenditure account for the year ended 31 December 2014

	2014	2013
	€€	€€
Income		
Simon Communities of Ireland	-	100,694
Fundraising and donations	331,314	208,606
Westmeath County Council	237,101	161,419
HSE	293,929	288,761
Shop Sales	245,072	122,064
Recycling Income	21,559	15,306
House of Cards Appeal	19,678	19,678
Offaly County Council	75,974	71,477
Athlone Town Council	41,226	135,604
Bequests	-	22,697
EPA	24,000	21,000
ESB	-	4,000
Eli Lilly	-	1,250
Laois County Council	450	-
Amortisation of Government grants	30,708	30,708
Rent receivable	40,923	50,551
Insurance claim	-	9,425
Other income	16,052	-
	1,377,986	1,263,240
Administrative expenses	(1,409,271)	(1,386,396)
-	(1,400,271)	(1.296.206)
	(1,409,271)	(1,386,396)
<b>Operating</b> (deficit)	(31,285)	(123,156)
Other income and expenses		
Interest receivable		
Bank deposit interest	-	11
		11
Net (deficit) for the year	(31,285)	(123,145)

# Administrative expenses for the year ended 31 December 2014

	2014	2013
	€	€
Administrative expenses		
Wages and salaries	999,517	971,286
Staff pension costs	12,034	14,786
Recruitment expenses	360	366
House Provisions	9,982	12,377
Rent	84,871	73,405
Rates	(1,949)	387
Insurance	2,670	3,719
Light and heat	27,616	26,141
Repairs and maintenance	31,298	32,077
Health and safety	2,539	4,766
Printing, postage and stationery	18,969	27,831
Advertising and PR	1,788	1,037
Telephone	13,137	24,064
Computer costs	6,957	8,144
Travel and subsistence	46,625	45,678
Training and development	12,113	5,874
Legal and professional	-	185
Consultancy Fees	16,391	30,658
Board meeting expenses	7,202	5,501
Accountancy and bookkeeping fees	21,100	19,686
Audit	1,900	1,800
Bank charges	6,734	3,447
Conference expenses	3,710	-
General expenses	1,213	2,306
Subscriptions	2,220	3,530
Depreciation on freehold property	31,517	31,517
Depreciation on FF & Equipment	7,194	8,369
Staff redundancy costs	41,563	27,459
	1,409,271	1,386,396